



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		<b>NEHRU COLLEGE, PAILAPOOL</b>
Name of the head of the Institution	<b>Dr. Shuvajit Chakraborty</b>	
Designation	<b>Principal</b>	
Does the Institution function from own campus	<b>Yes</b>	
Phone no/Alternate Phone no.	<b>918638687115</b>	
Mobile no.	<b>9435172649</b>	
Registered Email	<b>nehrucollege1965@gmail.com</b>	
Alternate Email	<b>iqacncphoto@gmail.com</b>	
Address	<b>Pailapool, Cachar, Assam, India</b>	
City/Town	<b>Silchar</b>	
State/UT	<b>Assam</b>	
Pincode	<b>788098</b>	
<b>2. Institutional Status</b>		

Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Madhumita Das</b>
Phone no/Alternate Phone no.	<b>917002329187</b>
Mobile no.	<b>9435071006</b>
Registered Email	<b>nehrucollege1965@gmail.com</b>
Alternate Email	<b>iqacncphoto@gmail.com</b>

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/33801?part=">https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/33801?part=</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://nehrucollege.org.in/view-notice/8938">https://nehrucollege.org.in/view-notice/8938</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
<b>1</b>	<b>C++</b>	<b>67.00</b>	<b>2004</b>	<b>04-Nov-2004</b>	<b>13-Nov-2011</b>
<b>2</b>	<b>C</b>	<b>1.71</b>	<b>2015</b>	<b>15-Nov-2015</b>	<b>14-Nov-2022</b>

<b>6. Date of Establishment of IQAC</b>	<b>20-Aug-2002</b>
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Martrys' Day</b>	<b>13-Aug-2018</b>	<b>250</b>

	1	
Hindi Divas	14-Sep-2018 1	350
Sharad Utsav	13-Oct-2018 1	200
Advance Christmas	21-Dec-2018 1	170
Sirat-un-Nabi	22-Dec-2018 1	200
Students' Union Election	04-Oct-2018 1	754
College Annual Festival	25-Jan-2019 6	300

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary Grant	State Govt.	2018 365	37502801
Institution	Ek Bharat Shresta Bharat	State Govt.	2018 9	100000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

A 25 member Educational Excursion Tour of the college, started for Puri, Odisha and came back on April 10,2018

An Induction programme of Krishna Kanta Handique State Open University, Nehru College Study Centre was held on 16th December, 2018 in the College auditorium

Various cultural programmes and events were organised in the college campus to boost the feeling of unity and integrity amongst the students.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To arrange an excursion trip	Excursion Trip to Puri was undertaken
To increase the number of publications with ISSN/ISBN/UGC Approved Journals	Published
To observe all important days of National and International importance	Martyr's Day , Hindi Divas, among others observed.
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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

06-Sep-2018

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures that curricular is delivered effectively keeping in mind the mission, vision, goals and objective of the college. Being an

affiliated college, it implements the curriculum designed by Assam University, Silchar. Over and above, it follows the Academic Calendar prepared by the affiliating University. Accordingly, meetings are held among faculty members and the Principal where there is a detailed discussion of execution of teaching-learning process. The time-table is designed to reflect the entire education programme of the college. Each department further prepares their respective faculty time table allotting class distributions amongst them. Departmental meetings are held to further distribute syllabus allotment to each member of the faculty for smooth conduct of classes and tests and exams.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	NIL	Nil	0	Nil	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours	05/05/2018
BA	Pass	05/05/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No

Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<b>Feedback has not been taken.</b>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>BA</b>	<b>Pass and Honours</b>	<b>300</b>	<b>854</b>	<b>408</b>
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### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
<b>2018</b>	<b>1113</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>0</b>

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>16</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution does not have a well-structured mentoring system to cater to the need of the students coming from diverse backgrounds. However, the college tries to provide services to counsel the students and look after their problems. The academic monitoring cell of the college helps to provide a better understanding of individual students as there is a wide variation in the student population with regard to their educational, social and economic backgrounds. The purpose of monitoring is to help them realize their strengths and weaknesses, and take necessary remedial measures accordingly. The teachers always encourages the students to participate in curricular, co-curricular and extracurricular activities. The teachers act as guides for the students throughout their academic period in the institution. The teachers also discuss their career options and professional developments, thus meeting them informally after class and consulting on matters which are indirectly related to his/her studies and is affecting him/her adversely. If necessary, they are also consulted over phone by the teachers in times of holidays or vacations. Thus, this type of mentoring system helps to give constructive feedback on a student, the factors influencing his/her studies, the problems faced by the student, etc. And in this way, that the teacher continuously monitors, counsels, guides and motivates the students in all academic pursuits, which enable them

to identify the students with special needs and also in designing special counselling for them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1113	16	1 : 70

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	16	4	0	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Pass and Honours	6 Semesters	28/05/2018	30/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being an affiliated institution under Assam University, Silchar, the college follows the norms of the university regarding the conduct of in semester/sessional examination and its evaluation. However the college has its own CIE for improvement of result and learning capability of the students. The college follows the Continuous and Comprehensive Assessment (CCA) system where Unit Tests and Class Attendance are the 2 (two) different components under CCA. The evaluation process of 'teaching-learning' is done in terms of an internal evaluation system for continuous improvement purposes. Some reforms and practices have been adopted by the college for improvement of learners' skills. Internal examinations are conducted by the college for effective assessment and implementation of academic calendar/programmes. Accordingly, the college conducts examinations at different intervals for the students. There are two Unit Tests per semester for each and every theory paper excluding Ability Enhancement Compulsory Course (AECC) and Skill Enhancement Course (SEC) and dates of such tests are notified by the Controller of Examinations. The highest mark scored by a student out of two Unit Tests are awarded to the student as the marks under Unit Test of CCA. At the beginning of the semester, the faculty members inform the students about the various components in the assessment process during the semester. Thus the college conducts two Sessional Examinations in each semester of 20 marks as part of the continuous evaluation process. The college also assigns 10 marks for attendance of classes by the

students. Reform practices are adopted by the college from time-to-time with a view to conduct smooth internal evaluation as per affiliating university rules and guidelines. On the basis of the performances in these academic activities, the slow learners are selected by the concerned department for special care, in order to improve their performances. The exam cell ensures that all the students are prepared with proper facilities for appearing in internal exams. For those students who are unable to appear in the tests or submit home assignments within the stimulated time due to unavoidable circumstances are given a special chance to do so. In this way, their learning progress is adequately assessed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Keeping in line with the Academic Calendar published by the affiliating University, the IQAC prepares an Academic Calendar before the commencement of every academic session. The said Calendar is incorporated in the prospectus so that students get an idea of the complete academic year which includes schedule of academic activities and other important programmes. Any changes in the Academic Calendar due to sudden unavoidable circumstances are communicated through the Notice Board. The institution adheres to the Academic Calendar for the conduct of Continuous Internal Evaluation (CIE). Internal Assessment is conducted through Internal Unit Test, Home Assignments, Term End Examinations and Attendance.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://fileserver.awm.in.net/1101050/1c1b1e912f68f6e60d3e49c05195ab99.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Honours and Pass	469	146	31
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Not taken

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
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### 3.2 – Innovation Ecosystem



3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nil
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**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	1	Nil
International	Political Science	1	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	Nil	0	NA	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
NIL	NA	NA	Nil	Nil	Nil	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	0	0	0	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	0	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NCC 64 Assam Battalion	Cleanliness Drive	5	15
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
14375267	5002690

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Others	Existing
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##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8696	1913120	0	Nil	8696	1913120
Reference Books	10130	3596150	0	Nil	10130	3596150
Journals	4	3240	0	Nil	4	3240
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NA	Nil
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	3	0	0	5	0	64	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	3	0	0	5	0	64	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

64 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Nil	9	Nil	24

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution maintains a well-planned method and mechanism for maintaining and utilizing physical, academic and support facilities. The college authority in association with the Internal Quality Assurance Cell of the college constitutes different Committees/Cells under the chairmanship of Principal for maintaining and utilizing these facilities which include Girls' Common Room, Language Lab, Library, Classroom, etc. The committees like Library Committee, Academic Monitoring Cell, to name a few are those which are assigned the task of management and maintenance of the physical, academic and support facilities of the college. There are other committees in the college too, like Construction Committee and Purchase Committee which apart from IQAC look after the financial and management aspect of the physical, academic and support facilities of the college. Whenever any matter of maintenance service arises, the requisition is placed before the Governing Body and only after the approval of the Governing Body, the college authority takes step to implement the proposal with regard to restructuring or maintenance of any of the facilities. It is worth mentioning here that such procedures are carried out and implemented as per the norms and policies of the state government and by calling proper Tenders and Quotations.

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>Financial Support from institution</b>	<b>Fee Waiver Scheme</b>	<b>685</b>	<b>342500</b>
<b>Financial Support from Other Sources</b>			
<b>a) National</b>	<b>Nil</b>	<b>0</b>	<b>Nil</b>
<b>b) International</b>	<b>Nil</b>	<b>0</b>	<b>Nil</b>
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### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>Nil</b>	<b>Nil</b>	<b>0</b>	<b>Nil</b>
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### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>0</b>
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### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>0</b>	<b>0</b>	<b>0</b>

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>NIL</b>	<b>0</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>2018</b>	<b>1</b>	<b>Nehru College, Pai</b>	<b>Bengali</b>	<b>Assam University,</b>	<b>MA (Bengali)</b>

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Football	1	26
Quiz Competition	1	16
Hindi Divas	Nil	20
Saradutsab (Cultural Program)	Nil	19
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a well-formed Students' Union constituted democratically through election or selection as per guidelines of UGC and Lyngdoh Commission. The Students' Union has its own President and Secretary along with other office bearers like Vice-President, Sports Secretary, Music and Drama Secretary, Common Room Secretary, etc. to look after the various student activities. The contribution of Students' Union with regard to representation of students on academic and administrative bodies/committees of the institution is immense. The students take active part in planning and execution of various academic activities as well as different types of co-curricular activities of the college. They represent as members in different academic-administrative bodies/committees of the institution. The Students' Union is actively engaged in all the student related events of the college like Annual Social Festival, Freshers' Welcome, Sharad Utsav, Teachers' Day, Saraswati Puja, etc. organized by the Students' Union. The Annual Social Festival for 2018-19 was organized in January 2019 where different student related activities and intra-college competitions like singing, art, poster-making competitions, etc. were organized by the Union along with the Teachers-in-charge to expose the talents of the students in different fields. The Union plays an important role in such programmes and also organizes different types of sports competitions like Cricket, Badminton, Football, Volleyball, Discus Throw, Javelin, Shot Put, Carrom, Chess, Ludo, etc. The Students' Union in association with the Cultural Cell of the college organizes the cultural events of the college. The students

are also involved in other programmes of the college organized by the college authority like the Republic Day and Independence Day Celebrations, Martyrs' Day, Hindi Divas, etc. and other government celebrations from time to time. In addition to these, the students also represent as members in administrative bodies like IQAC (Internal Quality Assurance Cell) and Project Monitoring Unit-RUSA (Rashtriya Uchhatar Siksha Abhiyan) and take active part in the activities and put constructive suggestions in the meetings of IQAC and RUSA. Thus, the students in general and the members of the Students' Union in particular play an important role in planning and execution of various activities of the college, thus contributing to the overall development of the college.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College believes in the idea of decentralization and participative management. All administrative and academic works of the institution are carried out in a decentralized manner through different bodies and cells, which operate as per their specified regulation. The college has Governing Body, Teachers' Council, IQAC, etc. which have their own powers and functions. Decentralization in institutional management is also noticed in other matters too. The different departments of the college prepare their own departmental class routines and also carry out departmental activities. The library and college office function on their own as independent but integrated parts of the college. The academic affairs of the college are managed by the Academic Coordinator appointed by the Principal and approved by the Governing Body of the college. However, this decentralized tendency of the functioning of the college inculcates the idea of participation from students, teachers, parents, alumni, community and other stakeholders. For instance, in the Governing Body, there is provision for teachers' representation as well as guardian representation. Similarly, the students' union is an elected body of the students, which serves as a connector between the authority and the students' community. The Union is allowed to take up different student related matters (such as Freshers Social, Annual Social Festival, holding of Saraswati Puja, etc.) and separate funds are allotted to them. IQAC consisting of teacher members, who are convenors and members of different Sub-Committees/ Cells, plays a pivotal role in the management system of the college. Thus, the managerial aspect of the college is characterized by its functioning of works and participation from all stakeholders.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	For effective delivery of curriculum, faculty meetings are held and teaching programme for the college and further departmental time table are prepared.
Teaching and Learning	The institute prioritizes the teaching-learning process, and keeping this in mind, the Academic Monitoring Cell prepares the Academic Calendar which is adhered to. Each departmental members sit and discuss syllabus and class distribution among themselves. The procedure of Internal Assessment of the students is done through the conduct of Unit Tests, Home Assignments and Attendance.
Examination and Evaluation	The institution gives importance to the process of continuous evaluation through examination. The examination is conducted directly under the supervision of the Principal. The Principal, in the capacity of Centre-in-charge, appoints Assistant Officers-in-charge at least a week ahead of the commencement of examination. The AOC, thus, appointed works in liaison with the college office for the conduct of the examinations. The affiliating university sends answer scripts personally to teachers for evaluation. Further, the scripts of Unit Tests, etc., are distributed by the AOC to the teachers for evaluation.
Research and Development	The authority of the college encourages the faculty members to undertake research in various fields of study for academic development. Almost all the faculty members indulge in research activities by participating in national/international seminars/conferences and workshops. In addition to this, some faculty members also take up Minor Research Projects (MRPs) to expand their horizon of knowledge. The faculty members are also encouraged to take part in Faculty Development Programmes, Orientation Programmes and Refresher Courses that help them in updating their knowledge base, and use it in the teaching-learning process.



<b>Industry Interaction / Collaboration</b>	<b>Nil</b>
<b>Admission of Students</b>	The institution ensures that the process of admission is purely on the principles of merit and inclusivity. Students from diverse socio- economic backgrounds are admitted in the college on the basis of merit. The college has a functional Admission Committee which screens all the applications received and selects the candidates for admission by preparing merit lists. The UGC norms of SC, ST (P/H) and OBC reservations are also maintained to ensure inclusivity.

6.2.2 – Implementation of e-governance in areas of operations:

<b>E-governance area</b>	<b>Details</b>
<b>Planning and Development</b>	The institution uses college emails and various links in the form of ICT tools for planning and development. Important notices and reports are also circulated via emails. E-governance aims to minimize the manual tasks, efforts and improves the communication creating a transparent system.
<b>Administration</b>	Internet is widely used in the administration works. Academic and administrative notifications are published in the college website. The college campus is equipped with few numbers of CCTV cameras for surveillance and intends to increase the quantity of the same in future.
<b>Finance and Accounts</b>	The finance and accounts section uses software for disbursement of salary, payments, fee collection from students. This section of college is partially E-governed. Software is used for maintaining daily cash collection, monthly cash collection.
<b>Student Admission and Support</b>	For students' admission and support during 2018-19, important notices were published in college website regularly.
<b>Examination</b>	To achieve a paperless communication the institution uses emails to send important messages relating to examination. All the official tasks like Making Seat Plans, preparing Top Sheets and other documents are conducted mechanically. The institution intends to use various software for making the examination process fully online in the near future.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	00
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Internal Financial Audit:** The audit is done annually by the administration section of the college. All expenses incurred by the college are audited by the Internal Auditor. Besides, any such expenditure involving payment from the grants which is received from the State Govt. and the UGC is audited by Internal Auditor. R. K. P. Associates, Silchar does the Internal Audit of the institution like audits of stock register, audit of the library, audit of the departmental activity of the college and all plan expenditure of the college. The internal auditor of the college makes a thorough audit of the expenditure incurred by the college. **External Financial Audit:** The external financial audit is conducted by the state government after every five years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
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6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>1. Representatives from the Parents/Guardian stakeholders are members in the Governing Body and IQAC of the college 2. The PTA supported the college authority in maintaining discipline and decorum of the college. 3. The PTA helped the college during admission of new students.</p>
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6.5.3 – Development programmes for support staff (at least three)

<p>1. One week Computer Operating Training Course for non-teaching staff of the College.</p>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. To open a Language Lab 2. To install Smart Class Rooms 2. To organise Seminars 3. To adopt a Village</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Observed National Voters	25/01/2019	25/01/2019	25/01/2019	300
2019	saraswati Puja	29/01/2019	29/01/2019	29/01/2019	700
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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>0</b>	<b>0</b>

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. "Swachha Bharat Abhiyan" was organised by 3 Assam BN NCC, Silchar and 62 Assam girls BN NCC, Silchar, Nehru College NCC Unit on World Environment Day, 5 June 2019. 2. Use of LED bulbs and star rating equipment to save and conserve power consumption.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
<b>Physical facilities</b>	<b>No</b>	<b>0</b>
<b>Provision for lift</b>	<b>No</b>	<b>0</b>
<b>Ramp/Rails</b>	<b>No</b>	<b>0</b>
<b>Braille Software/facilities</b>	<b>No</b>	<b>0</b>
<b>Rest Rooms</b>	<b>No</b>	<b>0</b>
<b>Scribes for examination</b>	<b>Yes</b>	<b>0</b>
<b>Special skill development for differently abled students</b>	<b>No</b>	<b>0</b>
<b>Any other similar facility</b>	<b>No</b>	<b>0</b>

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>2018</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>NA</b>	<b>NA</b>	<b>Nil</b>
<b>2019</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>NA</b>	<b>NA</b>	<b>Nil</b>
<b>No file uploaded.</b>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>NIL</b>	<b>Nil</b>	<b>NA</b>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Annual Training Camp (ATC)	05/09/2018	15/09/2018	28
National Integration Camp under Ek Bharat, Sresth Bharat	09/12/2018	19/12/2018	5
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

"Swachha Bharat Abhiyan" was organised by 3 Assam BN NCC, Silchar and 62 Assam girls BN NCC, Silchar, Nehru College NCC Unit on World Environment Day, 5 June, 2019.

Plantation Drive organised by 3 Assam BN NCC, Silchar and 62 Assam girls BN NCC, Silchar, Nehru College NCC Unit on Teachers Day, 5 September, 2018.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Best Practice No. 1**

1. Title of the Practice: The NCC Boys and Girls Wings of the College.
2. Objective of the Practice: The objective of this practice is to enrol students of the college to train them for future job prospects in Defence Forces.
3. Context: To provide a platform to the students in training them who come from socio-economically weak backgrounds for future job opportunities was the main aim. It was important to build their confidence too and make them aware about the importance of physical defence training so that they are strong and reliable in any difficult situation.
4. The Practice: The NCC Cell of the college is an active and integral part of the college. Many students join NCC as they are aware of the scope of this training course.
5. Evidence of success: The NCC Boys Wing of the college is the best in the whole of Barak Valley. Most of the students who join NCC come out successful in their A, B and C Grade Exams and get employments in NCC, Indian Army, Paramilitary Forces and Police Department. They also win accolades in the March Past competitions outside the college in many events like the Republic Day, Independence Day Celebrations, etc. Some were fortunate enough to join the Republic Day Celebration in the Capital City, New Delhi. They also joined many NCC Camps conducted all over India and won many prizes and awards there too. NCC training helped students develop a healthy body and strong mind. It also instilled in them a sense of confidence, respect, discipline and self-esteem. Students got the opportunity and platform to engage themselves in this defence programme in the college and got the training within the campus itself without going to other defence training institute. Moreover, students who belong to economically weaker section of the society could get physical training free of cost.
6. Problems Encountered: Since most of the NCC Cadets come from economically weaker section, they face financial problems to come to college regularly and attend the trainings which are held in the early morning before the commencement of the daily class hours.

**Best Practice No. 2**

1. Title of the Practice: Distance Education under KKHSOU, Guwahati in the college campus.
2. Objective of the Practice: The objective of this practice is to provide open education to those who could not pursue their education in the regular, formal mode due to various constraints.
3. Context: To provide a platform to enable the people of the local society to complete their graduation and post-graduation in a flexible time mode convenient to them and thereby, to enhance their future opportunities and realise their dreams.
4. The Practice: The KKHSOU Centre offers History, Political Science, English, Education, Philosophy, Sociology, and MIL (Bengali, Hindi)/Alternative English for its B.A. Course. Its M.A. Course includes English, Political Science and Sociology. The Centre conduct its classes on Sundays which is convenient for the students who come from different walks of

life, viz. homemakers, working people, etc. The students are provided with self-learning materials (SLM). The Examination Centre is also in the College. 5. Evidence of success: Many of the students cleared their final examinations and got their degrees which helped them in their career building and their promotional prospects in the jobs that they are already engaged in.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution exhibits its distinctiveness in the Museum that the college has initiated, the first of its kind amongst the Colleges of Barak Valley. It has enabled the college to preserve antiquities, natural objects and ethnic artefacts of rare importance. The museum items depict the multi-cultural aspects of various sections of the local society.

Provide the weblink of the institution

<https://nehrucollege.org.in/view-notice/8938>

### 8.Future Plans of Actions for Next Academic Year

The college proposes the following plans for the next academic year: 1. To increase the number of Departmental Activities like holding of Seminars, group discussion and Guest Lectures in a more effective manner. 2. To bring in more facilities for the students . 3. To take steps for the introduction of M.A. Course in KKHSOU Nehru College Study Centre. 4. The college also plans to organize Sports and Cultural Meet involving the students with more enthusiasm. 5. To take initiative for the publication of the College Magazine and Research Journal of the college.